



# **Environment and Community Panel**

## **Agenda**

**Tuesday, 3rd January, 2023**  
at 4.30 pm

in the

**Council Chamber, Town Hall, Saturday  
Market Place, King's Lynn and available  
for the public to view on [WestNorfolkBC on  
You Tube](#)**





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

Thursday 22<sup>nd</sup> December 2022

Dear Member

**Environment and Community Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 3rd January, 2023 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies for absence**

To receive any apologies for absence.

**2. Minutes (Pages 5 - 10)**

To approve the minutes of the previous meeting.

**3. Declarations of interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**4. Urgent Business**

To consider any business which, by reason of special circumstances, the Chair proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

**6. Chair's Correspondence**

If any.

**7. Update on the Work of King's Lynn Conservancy Board (Page 11)**

**8. UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) Update (Pages 12 - 37)**

**9. Update on the operation of the Homelessness and Housing Delivery Task Group from Task Group Members (Verbal Report)**

**10. Work Programme and Forward Decision List (Pages 38 - 45)**

**11. Date of the next meeting**

To note that the next meeting of the Environment and Community Panel is scheduled to take place on 21<sup>st</sup> February 2023 in the Town Hall, King's Lynn.

A Joint Panel Meeting has also been arranged for 2<sup>nd</sup> February 2023 in the Town Hall, King's Lynn.

To:

**Environment and Community Panel:** C Bower (Vice-Chair), A Bubb, A Bullen, S Collop, M de Whalley, I Devereux, G Hipperson, J Kirk, T Parish, C Sampson (Chair) and M Wilkinson

**Portfolio Holders:**

Councillor Middleton, Portfolio Holder for Business, Culture and Heritage  
Councillor Dark, Leader of the Council

**Officers:**

Martin Chisholm, Assistant Director  
Duncan Hall, Assistant Director  
Nicola Cooper, Place Based Investment Programme Officer  
Jemma Curtis, Regeneration Programmes Manager

**By Invitation:**

Representatives from King's Lynn Conservancy Board.

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****ENVIRONMENT AND COMMUNITY PANEL**

**Minutes from the Meeting of the Environment and Community Panel held on  
Tuesday, 1st November, 2022 at 4.30 pm in the Council Chamber, Town  
Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors C Sampson (Chair), A Bubb, A Bullen, S Collop,  
C J Crofts (substitute for J Kirk), M de Whalley, I Devereux, G Hipperson,  
S Squire and M Wilkinson.

**PORTFOLIO HOLDER:**

Councillor P Kunes – Portfolio Holder for Environment and Climate Change

**OFFICERS:**

Martin Chisholm – Assistant Director  
Honor Howell – Assistant to the Chief Executive  
Neil Gromett – Managing Director Alive West Norfolk  
Barry Brandford – Waste and Recycling Manager  
Alexa Baker – Monitoring Officer

**BY INVITATION:**

Dr Pamela Buchan – Motion for the Ocean.

**EC28: APPOINTMENT OF VICE CHAIR FOR THE MEETING**

[Click here to view the recording of this item on You Tube.](#)

**RESOLVED:** Councillor Bubb was appointed Vice Chair for the meeting.

**EC29: APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Kirk.

**EC30: MINUTES**

**RESOLVED:** The Minutes from the previous meeting were agreed as a correct record and signed by the Chair.

**EC31: DECLARATIONS OF INTEREST**

There were no declarations of interest.

**EC32: URGENT BUSINESS**

There was none.

EC33: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillors Kemp and Morley.

EC34: **CHAIR'S CORRESPONDENCE**

The Panel discussed the following correspondence received by the Chair:

Muntjac Deer

[Click here to view the recording of this item on You Tube](#)

Councillor Collop informed the Panel of an issue in her Ward relating to an increase in Muntjac Deer in Reffley Park and they were causing distress to people walking their dogs on leads and she asked if the Panel could assist with information and signposting on how to deal with this issue.

Councillor Bullen commented that it was important that people did not feed them, however there was lots of natural food available to them.

The Panel discussed the issue and reference was made to sensitive ways of dealing with the problem, signage to discourage people feeding them and specific issues in other Wards.

The Assistant Director agreed to look into the issue and report back to Councillors as required.

Following the meeting the Assistant Director has provided information on a recent DEFRA consultation on a Deer Management Strategy [Deer management strategy - GOV.UK \(www.gov.uk\)](#) which could be considered in the future once the response to the consultation had been published.

Councillor Devereux Appointment to Elected Members Forum for The Wash Shoreline Management Plan

[Click here to view the recording of this item on You Tube](#)

Councillor Devereux informed the Panel that National Flood and Coastal Erosion Risk Management Strategy was being implemented through Shoreline Management Plans. Councillor Devereux explained that he had been appointed Chair of the Elected Members Forum for The Wash Shoreline Management Plan. He explained that the Environment Agency were leading on an assessment of the Plans to ensure that they remained up to date and reliable. The Elected Members Forum would provide Governance on all the work that was ongoing including a focus on reviewing the original actions and

overseeing a 'health check' of the Shoreline Management Plan and was made up of Members from Councils across Lincolnshire, Norfolk, and Cambridgeshire.

The Chair congratulated Councillor Devereux on his appointment.

EC35: **MOTION FOR THE OCEAN PRESENTATION**

[Click here to view the recording of this item on You Tube.](#)

Dr Pamela Buchan attended the meeting for this item and presented Members with information on a 'Motion for the Ocean'. A copy of her presentation is attached.

The Chair thanked Dr Pamela Buchan for her presentation and invited questions and comments from the Panel as summarised below. The Chair explained that the Council did already work with a number of partner organisations.

Councillor Squire indicated her support for the presentation and asked for examples of actions other Local Authorities that had implemented the Motion had taken. Dr Pamela Buchan explained that it was early days and most Local Authorities would be reviewing their action plans in twelve months' time and she was in the process of surveying Councils on what actions they had taken. Example actions included adding supplementary planning documents relating to the preservation of access to water and the waterfront and some related to raising awareness and education.

The Chair commented that the Panel could note the information and consider it in the future as opportunities arose.

Clarification was provided on the Borough Council's responsibility of The Wash, and it was explained that a range of organisations had responsibility for different aspects of The Wash, including the Environment Agency, the Wash and North Norfolk Marine Partnership, the Marine Management Organisation, and the Conservancy Board.

**RESOLVED:** The presentation was noted.

EC36: **WORK PROGRAMME AND FORWARD DECISION LIST**

**RESOLVED:** The Panel's Work Programme was noted.

EC37: **DATE OF THE NEXT MEETING**

The next meeting of the Environment and Community Panel was scheduled to take place on Tuesday 3 January 2023 in the Town Hall, King's Lynn.

EC38: **EXCLUSION OF PRESS AND PUBLIC**

[Click here to view the recording of this item on You Tube.](#)

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

EC39: **EXEMPT - CABINET REPORT - OPTIONS FOR KASSET AT LYNNSPORT**

The Assistant to the Chief Executive presented the report which investigated future options for the Skatepark at Lynnsport with a view to providing a range of new facilities to enhance and improve the offer. The next stage of the work would be to carry out the work to achieve cost certainty.

The Chair thanked the Assistant to the Chief Executive for her report and invited questions and comments from the Panel.

The Assistant to the Chief Executive and the Managing Director of Alive West Norfolk responded to questions from Councillors. It was explained that Alive West Norfolk was reviewing their offer to look to reduce the leisure subsidy and the Kasset facility was currently operating at a loss.

Information on the options for the facility were provided to members and it was explained that sustainable and popular activities would be considered.

Councillor Bullen commented that investment was also required in Downham Market and the Managing Director explained that this project was looking at options for an existing facility at Lynnsport, however Alive West Norfolk were committed to invest in Downham Market.

Councillor Kemp addressed the Panel under Standing Order 34 and indicated her support for investment in the younger generation. She stated that she would like to see free facilities available and commented that young people should be consulted on what facilities they would like. The Managing Director, Alive West Norfolk confirmed that a skate bowl would be made available as part of the development and there would be provision for people with disabilities.



Councillor Morley addressed the Panel under Standing Order 34 and commented that there needed to be a technical feasibility study. Officers provided information on the research that had already been carried out as part of the feasibility study and the work that was still to be done. Information was also provided on how the next stage of taking the project forward would be funded and Members were reminded that a further report would need to be brought to Cabinet for any development.

Councillor Squire commented that young people needed to be consulted on what facilities they would like to see and that with the cost of living crises families may not be able to spend money on leisure activities.

The Assistant to the Chief Executive explained that the Business Case would be robust and the Council would ensure that due diligence was carried out and a further report would be brought to Cabinet to set out any proposals for development.

Councillor Crofts commented that this type of facility had been popular in other parts of the Country and it was important to undertake a commercial venture to reduce the amount of leisure subsidy.

Councillor Squire proposed an amendment to the recommendation so that it read: "Cabinet is requested to agree to support Alive West Norfolk to progress the work to form a full Business Case". This amendment was seconded by Councillor de Whalley and agreed by the Panel.

**RESOLVED:** That the Environment and Community Panel recommend the below revised recommendation to Cabinet:

That Cabinet is requested to agree to support Alive West Norfolk to progress the work to form a full Business Case.

EC40: **EXEMPT - CABINET REPORT - EXTENSION TO MRF CONTRACT**

The Waste and Recycling Manager presented the Cabinet Report which set out details of the extension to the MRF contract. He reminded the Panel that Cabinet had considered a report on the MRF contract at their meeting in August 2022 and this further revised report set out changes to the contract risks.

The Chair thanked the Waste and Recycling Manager for his report and invited questions and comments from the Panel.

The Waste and Recycling Manager responded to questions from Councillor de Whalley relating to national policy considerations and government proposals.

Councillor Squire asked for clarification on the implications should the Council not take forward the contract and any costs involved and this was provided by the Waste and Recycling Manager.

Councillor Morley addressed the Panel under Standing Order 34 and was provided with information from the Monitoring Officer and Waste and Recycling Manager on the contract, negotiations and management of risk.

**RESOLVED:** That the Environment and Community Panel support the recommendations to Cabinet as set out in the report.

**The meeting closed at 6.26 pm**

**POLICY REVIEW AND DEVELOPMENT PANEL REPORT**

REPORT TO:	Environment and Community Panel		
DATE:	3 <sup>rd</sup> January 2023		
TITLE:	Update on the Work of King's Lynn Conservancy Board		
TYPE OF REPORT:	Update on the work of Outside Bodies		
PORTFOLIO(S):	Leader		
REPORT AUTHOR:	Rebecca Parker, Democratic Services		
OPEN		WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

**REPORT SUMMARY/COVER PAGE**

PURPOSE OF REPORT/SUMMARY:
At the Meeting representatives from the Conservancy Board will provide the Panel with an update on the work of their organisation. This report provides brief background information in advance of the meeting and a link to the Conservancy Board website.
BACKGROUND:
Full Council appoints four Members to serve on King's Lynn Conservancy Board, usually for a three year period. Current representatives are Councillors Ayres, Kunes, Howland and Sampson.  More information on the work of King's Lynn Conservancy Board is available on their website at <a href="http://kingslynnport.co.uk">About Us   King's Lynn Conservancy Board – Port and Pilotage Authority (kingslynnport.co.uk)</a>
RECOMMENDATIONS:
To note the work of the Conservancy Board and any other recommendations that the Panel feel are appropriate.
REASONS FOR RECOMMENDATIONS:
To ensure that the Council are kept up to date and involved in the work of Outside Bodies.

**POLICY REVIEW AND DEVELOPMENT PANEL REPORT**

REPORT TO:	Environment and Community Panel		
DATE:	03/01/2023		
TITLE:	UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) Update		
TYPE OF REPORT:	Update		
PORTFOLIO(S):	Business, Culture and Heritage		
REPORT AUTHOR:	Nicola Cooper (Place Based Investment Programme Officer)		
OPEN/EXEMPT	OPEN	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	Yes

**REPORT SUMMARY/COVER PAGE**

PURPOSE OF REPORT/SUMMARY:
<p>To provide an overview of the UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) funding allocations. This includes a background of the process undertaken towards developing the submissions to government, an overview of identified investment priorities, potential projects and investment intentions for the period 2022-24. The update will also communicate intended delivery, monitoring and governance approaches with a review of internal financial implications and solutions.</p>
KEY ISSUES:
<p>The West Norfolk Investment Plan was submitted to government on 1 August 2022 to secure £1,836,407 allocation for West Norfolk under the Shared Prosperity Fund (SPF). Confirmation of Government approval for this funding was received on 6 December 2022. Following assessment of the West Norfolk Investment Plan the Secretary of State has allocated funding for 2022/23 with indicative allocations for the further two financial years up to and including 2024/25. It is now necessary to progress towards Cabinet agreement for the proposed spending priorities for UKSPF in 2022/23 to ensure that this can be expedited and to agree the approach and in principle spending proposed for 2023/24 so that preparatory work can be commenced.</p> <p>Additionally, in September 2022, an addendum to the West Norfolk Investment Plan was requested by DEFRA to secure an indicative allocation of £1,496,455 Rural England Prosperity Fund (REPF) capital funding to invest across rural West Norfolk over the period April 2023 – March 2025. The indicative amount for West Norfolk is the largest allocation in the county and the deadline for addendum submission was 30 November 2022. This presentation is to provide an update on the addendum submitted, the process by which intervention priorities were determined and to progress towards in principle Cabinet agreement for the proposed programme spend for 2023/24 so that preparatory work can be commenced. The decision on REPF is anticipated to be confirmed by DEFRA in January 2023.</p>

OPTIONS CONSIDERED:
The information set out in the presentation has been the result of stakeholder engagement and evidence base collated on the local challenges, opportunities needs and priorities to guide UKSPF and REPF investment for King's Lynn and West Norfolk. These have been considered in detail against the <a href="#">UKSPF Prospectus</a> and the <a href="#">REPF Prospectus</a> together with the guidance on interventions, outputs and outcomes to determine a comprehensive programme of delivery.
RECOMMENDATIONS:
That the Environment and Community panel recommends Cabinet approval for the progression of Officer work to expediate spend of UKSPF funding for 2022/23 and support for preparatory work to facilitate delivery of the both the UKSPF and REPF programmes into 2023/24 as set out in the presentation.
REASONS FOR RECOMMENDATIONS:
Delays in Cabinet approval to enable commencement of work to deliver the UKSPF programme in 2022/23 presents a risk that the allocated funding could be lost due to non delivery. It is equally important that work can begin to prepare for 2023/24 delivery for both UKSPF and REPF to ensure that targeted investment of these funds can be progressed in a timely manner.

# UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF)

Nicola Cooper

Place Based Investment Programmes Officer

January 2023

Borough Council of  
King's Lynn &  
West Norfolk



# UK Shared Prosperity Fund (UKSPF)

Domestic replacement for European Structural Investment Funding (ESIF)

Launched 13 April 2022 [UK Shared Prosperity Fund: prospectus](#)

Long term funding stream for local leaders to ‘unleash their unique potential’

15

Funding formula allocation rather than competitive bidding

Primary goal **to build pride in place and increase life chances across the UK**

West Norfolk Investment Plan submitted August 2022 to detail local investment intentions

Funding decision received 6 December 2022: confirmation of the full Shared Prosperity Fund allocation for West Norfolk (£1.856m), subject to annual review for years 23/24 & 24/25

Fund comprises capital and revenue



# Rural England Prosperity Fund (REPF)

- [Rural England Prosperity Fund Prospectus](#) launched 3 September 2022
- ‘Top up’ to the UK Shared Prosperity Fund to help address the extra needs and challenges facing rural areas
- Domestic funding replacement for ERDF LEADER programme (administered by Norfolk County Council)
- West Norfolk ***indicative allocation* £1,496,455** (largest in Norfolk) across 2 years 2023-25
- Allocation subject to approval of West Norfolk Investment Plan addendum: submitted 30 November 2022
- Capital investment only into lasting assets such as building or equipment to support rural communities & businesses



# Investment Priorities

## UKSPF three priority areas:

- **Communities and place** – investing in physical, cultural and social infrastructure and communities to strengthen social fabric and local pride
- **Supporting local business** – growing new businesses, creating jobs, supporting local sector strengths, and boosting innovation
- **People and skills** – supporting basic skills provision and business skills needs

## REPF two priority areas:

- **Supporting rural communities** – support new and improved community infrastructure, providing essential community services and assets for local people and businesses to benefit the local economy.
- **Supporting rural business** – support new and existing rural businesses to develop new products and facilities that will be of wider benefit to the local economy. This includes farm businesses looking to diversify income streams.



# Additional investment considerations



Support **green growth**, think about how projects can work with the **natural environment** to achieve objectives.



Consider contribution towards **net zero** and **nature recovery** objectives.



Prioritise projects that deliver the **greatest economic, environmental and social** benefits locally



Projects must demonstrate **value for money** and **additionality**



# UKSPF process overview

Bid to secure funding dependent on development of a West Norfolk Investment Plan

Metro Dynamics appointed to support process (funded through UKSPF):

- Opportunities and challenges
- Stakeholder engagement
- Call out to existing providers
- How to address existing / emerging areas of local need
- UKSPF [priority interventions](#) identified and outcomes selected on basis of local context
- Expenditure profile and deliverables indicated
- Delivery and governance processes structures identified

West Norfolk Investment Plan submitted August 2022

Funding decision received 6 December 2022

- 2022/23 full allocation confirmed £222,865
- 2023/24 & 2024/25 indicative allocation confirmed subject to review of spend progress

Allocation includes 9% for programme management costs as requested through WNIP

# UKSPF Communities & Place

## Intervention areas prioritised for investment:

20

E1: Improvements to town centres & high streets, including better accessibility

E6: Local arts, cultural, heritage & creative activities

E9: Impactful volunteering and/or social action projects

E13: Community measures to reduce the cost of living

E14: Relevant feasibility studies

# UKSPF Local Business

## Intervention areas prioritised for investment:

21

E17: Development  
& promotion of  
visitor economy

E19: Investment in  
research &  
development at the  
local level

E23: Strengthening  
local entrepreneurial  
ecosystems

E30: Business  
support measures  
to drive employment  
growth

# People & Skills

## Intervention areas prioritised for investment:

22

E33: Employment support for economically inactive people

E34: Courses including basic, life & career skills

E37: Tailored support for the employed to access courses

E38: Local areas to fund local skills needs

# Potential UKSPF Project Areas: Communities & Place

Rail to River art trail

Town centre improvement:  
Projects call – Kings  
Lynn / Downham  
Market / Hunstanton

Seed funding for  
cultural, heritage &  
creative  
programmes

Possible PSICA /  
Historic England  
project options (to be  
explored)

Riverfront cultural  
events & exhibition  
programme

Guildhall activity  
programme

Volunteer  
recruitment  
campaign / training  
programme

Energy saving  
measures - Lily  
programme

Community Cycle  
Club + Hubs

Discounted bike  
loans

NCC loan & grants  
schemes for E –  
Bikes

Baxters Plain Public  
Realm Feasibility  
Study

Ferry Access  
Improvements  
Feasibility Study



# Potential UKSPF Project Areas: Local Business



Visitor Economy  
Development  
Grants



Go Digital



The Place



Business Start Up  
Support



NCC - Employer  
Training Incentive  
Programme



New Anglia  
Growth Hub



# Potential UKSPF Project Areas: People & Skills

This investment priority is supported within the third year of the programme.

<sup>25</sup> Projects to deliver outcomes which meet the identified intervention areas are under development.

These will interweave with the other two investment priorities and encompass areas such as:

Support to help people overcome health and caring barriers to accessing employment and training

Supporting access to skills training and qualifications

Supporting volunteering opportunities

Supporting apprenticeship programmes



# UKSPF Questions?



# REPF process overview

Bid to secure funding dependent on development of an **addendum** to the WNIP.

- Online survey 14-30 October 2022 to determine priority issues for rural areas.
- Survey responses and investment priorities reviewed against REPF prospectus
- Priority interventions, outcomes and outputs identified
- Online stakeholder group meeting 11 November 2022
- Evidence of local rural opportunities and challenges collated to support identified local context

Addendum submitted 30 November 2022

Funding decision expected January 2023

Indicative allocation £1,496,455. Guidance states 25% 2023/24 and 75% 2024/25

Fund has no provision for programme management costs

# REPF Supporting Rural Communities

## Intervention areas prioritised for investment:

28

**Active travel**  
enhancements in  
the local rural area

**Capacity building  
and infrastructure  
support** for local  
civil society and  
community groups

**Supporting  
impactful  
volunteering and  
social action  
projects.**

# REPF Supporting Rural Business

## Intervention areas prioritised for investment:

**Small scale  
investment** in  
micro and small  
enterprises in rural  
areas

**Development and  
promotion** of the  
visitor economy

# Potential REPF Project Areas: Supporting Rural Communities

## £300k **Community Capital Grant Scheme**

Discussions with potential third-party delivery partner commenced

Parameters of scheme to be determined

Projects must deliver outcomes which meet the identified intervention areas

Community infrastructure

Local green spaces

Community led projects



# Active Travel Enhancements

Norfolk County Council

31 Top up projects from Norfolk wide  
Local Cycling & Walking  
Infrastructure Plan (LCWIP).

£300k REPF Capital investment will  
be matched with £200k of County  
Council capital

Footpath improvements to increase  
accessibility and visitor offer in West  
Norfolk, including:

Brancaster boardwalk improvements

Castle Acre footpath improvements

West Acre footpath improvements

# Potential REPF Project Areas: Supporting Rural Business

## £896k Business and Visitor Economy Capital Grant Scheme

Discussions with potential third-party delivery partner commenced

32

Parameters of scheme to be determined

Projects must deliver outcomes which meet the identified intervention areas

Undertake innovation

Productivity enhancing, energy efficient, low carbon investment

Enhancing rural visitor economy and rural leisure opportunities





# Delivery: Financial Implications

## UKSPF

*Direct delivery, project calls, grant provision, commissioning*



## REPF

*Third party grant delivery, active travel partnership with Norfolk County Council*



# Monitoring: UKSPF and REPF

- Qualitative and quantitative outcomes and outputs will be monitored at a project level and consolidated at a programme level.
- Programme Board for West Norfolk UKSPF will provide oversight on the impact and evaluation of projects. This will be extended to evaluate REPF investment.



# Governance: UKSPF and REPF

## Government Approval & Reporting

Department for Levelling Up, Housing and Communities

## Strategic Decisions & Approval

BCKLWN Cabinet

## Programme Management & Oversight

Council Scrutiny Panels

West Norfolk SPF Partnership Programme Board. REPF Grants Panel

## Delivery

Programme Officer / Internal Officer Group

Third party organisations / businesses



# Next steps

## Cabinet report February 2023 to request approval for:

- priorities for allocation of UKSPF funding for 2022/23
- in principle priorities for allocation of UKSPF funding for 2023/24
- in principle priorities for allocation of REPF funding for 2023/24
- providing delegated authority to Chief Executive and S151 Officer, in consultation with the Deputy Leader and Portfolio Holder for Business Development, to finalise the process and mechanisms for the funding distribution of UKSPF and REPF
- the governance arrangements to support the delivery of UKSPF in alignment with the WNIP
- the arrangements for the governance, delivery and administration of REPF including approval of associated fund delivery costs



# REPF Questions?



## ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2022/2023

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
<b>7<sup>th</sup> June 2022</b>	Appointment of Vice Chair for the Municipal Year	Operational		
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To appoint Members to the Task Groups and IWG's as appropriate
	Appointments to Outside Bodies	Operational	Democratic Services Officer	To ensure continued representation on the Outside Bodies
	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report Contaminated Land Strategy	Cabinet Report	Dave Robson	To consider the report and make any appropriate recommendations to Cabinet.
	Presentation from Water Management Alliance – Internal Drainage Boards for King's Lynn and Norfolk Rivers		Water Management Alliance	To receive an update on the work of the IDB
	Updated Terms of Reference of the Homelessness and Housing Delivery Task Group	Operational	Duncan Hall and Nikki Patton	Panel to consider amended Terms of Reference
	21/22 Review of the Councillor Community Grants Scheme	Monitoring	Debbie Ess	To provide feedback on the scheme.
<b>19<sup>th</sup> July 2022 MEETING CANCELLED</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Presentation from Ely Drainage Boards on Internal Drainage Boards for East of Ouse, Polver and the Nar, Downham and Stow Bardolph, Littleport and		Representatives from Ely Drainage	To receive an update on the work of the IDBS

	Downham, Southery and District, Stringside and Stoke Ferry		Boards	
	Tourism Development Plan 2022-2026		Philip Eke	
	West Norfolk Investment Plan for Shared Prosperity Fund	Cabinet Report	Jemma Curtis	To consider the report and make any appropriate recommendations to Cabinet
	EXEMPT Cabinet Report – MRF Contract	Cabinet Report	Barry Brandford and Alexa Baker	To consider the report and make any appropriate recommendations to Cabinet.
<b>6<sup>th</sup> September 2022</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Update Reports from Members on Outside Bodies nominated by the Environment and Community Panel	Annual Updates		To receive updates on the work of Outside Bodies
	Tourism Development Plan 2022-2026		Philip Eke	
<b>1<sup>st</sup> November 2022</b>	LGA Coastal SIG – Motion for the Ocean	As requested by Councillor Devereux	LGA Coastal SIG	To receive information.
	Cabinet Report – Kasset	Cabinet Report	H Howell and N Gromett	To consider the report and make any appropriate recommendations to Cabinet
	EXEMPT - Cabinet Report – NEWS Contract	Cabinet Report	B Brandford	To consider the report and make any appropriate recommendations to Cabinet.
<b>3<sup>rd</sup> January 2023</b>	Rural Prosperity Fund	Future Cabinet Report	D Hall and N Cooper	To consider the report and make any appropriate recommendations to Cabinet.

	Update on the work of King's Lynn Conservancy Board	As requested by the Panel	Representatives from the Conservancy Board	To receive an update on the work of the Conservancy Board.
	Update on the operation of the Homelessness and Housing Delivery Task Group	Requested by Members of the Task Group	Update from Task Group Members	To receive an update on the operation of the Task Group
<b>21<sup>st</sup> February 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Roadmap for the National Flood and Coastal Erosion Risk Management Strategy for England	Request from Councillor Devereux	Update from the Environment Agency	Representatives from the Environment Agency will be attending the meeting.
	Update on the Levelling Up Fund and Oasis		D Ousby	To receive an update and comment on proposals
	Presentation from Ely Drainage Boards on Internal Drainage Boards for East of Ouse, Polver and the Nar, Downham and Stow Bardolph, Littleport and Downham, Southery and District, Stringside and Stoke Ferry		Representatives from Ely Drainage Boards	To receive an update on the work of the IDBS
<b>4<sup>th</sup> April 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Update from Borough Council's representative on King's Lynn Football Club	Outside Body update	Council's representative	To receive an update.

### **To be scheduled**

- Gayton Road Cemetery
- Peat Bogs and CO2 emissions
- Together for Rivers Campaign
- Wild East Nature Recovery Programme
- Seals and Flying Rings
- Alive West Norfolk Full Year Update – June/July 2023





## FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 January 2023						
	West Winch Framework Masterplan	Key	Council	Development and Regeneration Asst Dir – S Ashworth		Public
	Council Tax Support Scheme 2023/24 (including NoM 11/22)	Key	Council	Finance Asst Dir – M Drewery		Public
	Recommendations from the Urban Wildlife Informal Working Group	Non	Cabinet	Environment and Climate Change Asst Dir – S Ashworth	Informal Working Group Agendas and Minutes	Public
	LUF – Oasis – Update and Site Approval	Key	Cabinet	Leader Asst Dir – D Ousby		Public
42	Parkway	Key	Council	Development & Regeneration Asst Dir – D Ousby		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 February 2023						
	Budget	Key	Council	Finance Asst Director – M Drewery		Public
	Capital Programme	Key	Council	Finance Asst Director – M Drewery		Public
	Treasury Management Policy update	Key	Council	Finance Asst Dir M Drewery		Public

	Shared Prosperity Fund Update	Non	Cabinet	Business, Culture and Heritage Assistant Director D Hall		Public
	Guildhall CIO Governing Document	Non	Cabinet	Business Culture & Heritage Asst Dir - D Hall		Public
	Southgates Regeneration Area Development Brief and Next Steps	Key	Council	Development and Regeneration Asst Dir – D Hall		Public
	Levelling up Government response and actions	Key	Council	Business Culture & Heritage Asst Director – D Hall		Public
	Lynnsport One	Key	Council	Regeneration & Development Asst Dir Companies & Housing Delivery – D Ousby		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
Additional Meeting 8 February 2023						
	Call in of officers decisions	Non	Council	Leader Monitoring officer		Public
	Southend Road Hunstanton	Key	Cabinet	Development and Regeneration Asst Dir – D Ousby		Public
	Hunstanton Bus Station report	Key	Cabinet	Development & Regeneration Asst Dir – D Ousby		Public
	West Winch Collaboration Agreement	Non	Cabinet	Development and Regeneration Exec Dir – G Hall		Public
	Notice of Motion 16/22 – Peer Review	Non	Cabinet	Leader Chief Executive		Public
	Freedom of the Borough - amendments	Non	Council	Leader Chief Executive		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 March 2023						
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
	Review of Unreasonable complaints Policy	Non	Council	Leader Monitoring Officer		Public
44	Asset Management – Land and Property	Key	Cabinet	Property Asst Dir Property and Projects		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Changes to Council Tax Charges for Long Term Empty Properties and Second Homes for 2024/2025	Key	Council	Finance Asst Dir – M Drewery		Public
	LGA Model Code of Conduct	Non	Council	Leader Asst Dir – A Baker		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
18 April 2023						

**Items to be scheduled**

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	Leader Asst Dir B Box		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public